

<b>Dates</b>					<i>English Teacher:</i>
<b>Grades</b>					<i>Name Surname</i>

**Theme: On the telephone**

<b>Aims</b>	<b>Competences</b>	<b>Type and methods of the lesson</b>	<b>Required equipment</b>
<i>Educational:</i> - to revise vocabulary, yes/no and wh-questions <i>Developing:</i> - develop listening, reading and translation skills <i>Socio-cultural:</i> to learn about telephone conversation, social language while telephoning	Learning outcomes for English competence C1, C2, C3, C4: At the end of the lesson pupils will be able: * to know : not very, a bit, a little, quite * To be able to listen for main ideas, read for detailed information * To use new words and new grammar point in connected paragraph about places	<b>Type of the lesson:</b> mixed <b>Methods of the lesson:</b> frontal, group work	recorder

**PROCEDURE OF THE LESSON:**

**I. Organizational part:**

- a) greeting
- b) checking up the register

**2 Pre – activity**

**Activity 1a**

Objective: to help establish the meaning of new words

This is a normal matching activity. PP look at the pictures and match them and the words in their ex. books.

**Key:** *lc 2 3b 4a*

<b>Vocabulary:</b>
Telephone - telefon emergency services - qutqaniv xizmati fire brigade - o't o'chirish bo'limi ambulance - tez yordam

**Activity 1b**

Objective: to practise talking about telephones and telephoning

In groups PP take turns to ask and answer questions about telephones and telephoning. When they have finished, check the answers with the whole class by asking the questions one by one and feting several PP answer.

**III. Main Part**

**Activity 2a**

Objective: to practise listening for the main idea

PP copy the dialogue in their Ex. Books. Play the tape. PP listen and answer the questions,

r- Key: 1 *Steve 2 to say 'Happy Birthday'*

**Activity 2b**

Objective: to practise identifying and writing telephone phrases

Play the tape again. PP listen and fill in the missing bits of the conversation in their Ex.Bks. Then you ask the questions and they should answer.

**Key:**

1 Hello. Basildon 567292

2 Could I speak to ... please?

3 Yes. Speaking

**IV. Post - activity**

PP in pairs make up a telephone conversation to congratulate on Independence Day. Teacher walk around the classroom and help PP. after they make up dialogues PP present them to the class.

**V. Giving the homework**

Ex 1 P. 16 (write the telephone conversation in order)

**VI. Evaluation** giving marks

**VII. Conclusion** The results of the lesson

*Deputy director on educational affairs:* \_\_\_\_\_

*Signature* \_\_\_\_\_

<b>Dates</b>					<i>English Teacher:</i>
<b>Grades</b>					<i>Name Surname</i>

**Theme: On the telephone. Consolidation**

<b>Aims</b>	<b>Competences</b>	<b>Type and methods of the lesson</b>	<b>Required equipment</b>
<i>Educational:</i> - to introduce the structure 'I want to +verb' <i>Developing:</i> - to develop listening, speaking, writing and translating skills <i>Socio-cultural:</i> to practice the language of informal calls	Learning outcomes for English competence C1, C2, C3, C4: At the end of the lesson pupils will be able: * To present simple, words * To listen and find main point * To practice telling on the phone, make informal calls	<b>Type of the lesson:</b> mixed, traditional <b>Methods of the lesson:</b> frontal, group work, game	tape recorder,

**PROCEDURE OF THE LESSON:**

**I. Organizational part:**

- a) greeting
- b) checking up the register
- c) checking up homework: (Ex 1 P 16)

**II. Pre-activity**

**Activity 1**

Objective: to practise using telephone language

PP work in pairs and sit back to back so they cannot see their partner's face (Teacher explains to them that people never see the other speaker's face in a real telephone conversation). As the pairs make their calls, teacher walks around the class listening and prompting where necessary. Teacher tries not to interrupt the conversations too much but give PP a chance to try out the new language.

*Suggestion.* When most pairs have completed the four conversations teacher asks one or two stronger pairs to 'perform' for the class.

**III. Main Part**

**Activity 2a**

Objective: to practise listening for the main idea

Teacher plays the tape. PP listen and answer the question.

*Tapescript*

J: Hello. It's John here. Could I speak to Nick, please?

P: I'm sorry. *He isn't here at the moment* Can I take a message?

J: Yes. Could you tell him John called? Could you ask him to **phone me**?

P: OK. I'll tell him. Goodbye.

J: Bye

**Activity 2 b**

Objective: to practise identifying and writing telephone phrases

Teacher plays the tape again. PP listen and complete the missing phrases. (See Tapescript above)

**IV. Post-activity**

**Activity 2c**

Objective: to practise translating a simple telephone conversation

\* translate the telephone conversation into their mother tongue.

**Activity 2d**

Objective, to practise using telephone language

The procedure is the same as for Activity 1.

**V. Giving the homework**

To make informal telephone conversation

**VI. Evaluation** giving marks

**VII. Conclusion**

The results of the lesson

*Deputy director on educational affairs:* \_\_\_\_\_

*Signature* \_\_\_\_\_

<b>Dates</b>					<i>English Teacher:</i>
<b>Grades</b>					<i>Name Surname</i>

**Theme: Business phone calls**

<b>Aims</b>	<b>Competences</b>	<b>Type and methods of the lesson</b>	<b>Required equipment</b>
<i>Educational:</i> - to revise Present Perfect, Present Simple, yes/know and wh-questions <i>Developing:</i> - to develop listening, speaking, writing and translating skills <i>Socio-cultural:</i> to practise the language of business telephone calls	Learning outcomes for English competence C1, C2, C3, C4: At the end of the lesson pupils will be able: * To know new vocabulary, Pr. Perfect, Pr. Simple, yes/know and wh-questions * To ask and answer questions * To practice telling on the phone, make formal calls	<b>Type of the lesson:</b> mixed, traditional <b>Methods of the lesson:</b> frontal, group work, game	tape recorder, cards

**PROCEDURE OF THE LESSON:**

**I. Organizational part:**

- greeting
- checking up the register
- checking up homework: (Make informal telephone conversation)

**II. Pre-activity**

**Activity 1a**

Objective: to help establish the meaning of new words

This is a normal matching activity. PP look at the pictures and match them and the words in their Ex.Bks.

Key: answerphone c, mobile phone a, telephone directory b

<b>Vocabulary:</b>
Answer phone – avtomat javob beruvchi telefon mobilephone - mobil telefon telephone directory - telefonkitobchasi

**New words**

Grammar

~ I think so. I am afraid not. Have you ever... I have never...

<i>Present Perfect Tense</i>		
Positive	Negative	Question
I have written this book.	I have never written this book.	Have I written this book?
You have written this book.	You have never written this book.	Have you written this book?
She/he/it has written this book.	She/he/it has never written this book.	Has she/he/it written this book?
We have written this book.	We have never written this book.	Have we written this book?
They have written this book.	They have never written this book.	Have they written this book?

**Activity 1b**

-Objective: to practise talking about mobile phones, telephone directories and answering machines

PP take turns to ask and answer questions.

**III. Main Part**

**Activity 2a** Objective: to practise listening for the main idea

Play the tape. PP listen and answer the question. Key: All the lines are busy.

**Activity 2b** Objective: to practise listening for the main idea

Play the tape. PP listen and answer the question. Key: There is nobody in the office

**IV. Post - activity**

**Activity 4a** Objective: to practise using the Wordlist

PP look up the two phrases in the Wordlist

Hold on - тухтанг, алокада колинг

Wrong number - нотугри ракам

**Activity 4b** Objective: to practise reading for specific information

read the two telephone conversations and match them with the messages. Key 1b 2a

**V. Giving homework**

Ex 1 P. 16 (to read the phone conversation and write the message John leaves for Jane)

**XVI. Evaluation** giving marks

*Deputy director on educational affairs:* \_\_\_\_\_

*Signature* \_\_\_\_\_

<b>Dates</b>					<i>English Teacher:</i>
<b>Grades</b>					<i>Name Surname</i>

**Theme: Consolidation. Business phone calls**

<b>Aims</b>	<b>Competences</b>	<b>Type and methods of the lesson</b>	<b>Required equipment</b>
<p><b>Educationaht</b>o revise Present Perfect, Present Simple, yes/know and wh-questions</p> <p><b>Developing:</b> to develop listening, speaking, writing and translating skills</p> <p><b>Socio-cultural:</b> to practise the language of business telephone calls</p>	<p>Learning outcomes for English competence C1, C2, C3, C4: At the end of the lesson pupils will be able:</p> <p>To know Pr. Simple, PrCont. Pr.Perf, Past Simple, Wh and yes/know questions</p> <p>* To use these grammar point in sentences</p> <p>* To make different telephone conversations</p>	<p><b>Type of the lesson:</b> mixed</p> <p><b>Methods of the lesson:</b> frontal, group work, game</p>	<p>tape recorder, cards</p>

**PROCEDURE OF THE LESSON:**

**I. Organizational part:**

- greeting
- checking up the register
- checking up the homework

Ex 1 P. 16 (to read the phone conversation and write the message John leaves for Jane)

**II. Pre - activity**

Teacher asks students questions to develop their speaking skills

Are business calls long or short?

What style is business call?

What are the opening and closing of business calls?

**III. Main Part**

**Activity 5** Objective: to practise listening for specific information copy two message forms into their Ex.Bks as in Activity 4b. For date they can put the date of the lesson. PP listen to the telephone conversations and complete the message forms. If no information is given, PP should write 'not known', return, please.

Key:

<p>1</p> <p>Date: (date of lesson)</p> <p>For: Mr Black For: Lucy</p> <p>From: Paul Smith From: Dan</p> <p>Message: He'll call you later</p>	<p>2</p> <p>Date: (date of lesson)</p> <p>For: Lucy</p> <p>From: Dan</p> <p>Message: He'll call you later Message: Call him back when you get home. He wants to do his homework with you.</p>
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**IV. Post - activity**

To work with pictures and make up business telephone conversations



**V. Giving homework** Ex 1 P. 16 (to translate the telephone conversation)

**Evaluation** giving marks

**Conclusion**

*Deputy director on educational affairs:* \_\_\_\_\_

*Signature* \_\_\_\_\_

<b>Dates</b>					<i>English Teacher:</i>
<b>Grades</b>					<i>Name Surname</i>

**Theme: At the post office**

<b>Aims</b>	<b>Competences</b>	<b>Type and methods of the lesson</b>	<b>Required equipment</b>
<b>Educational:</b> to revise Future Simple, Present Simple, yes/no and wh-questions <b>Developing:</b> to develop listening, speaking and reading skills <b>Socio-cultural:</b> to talk about post offices and the services they provide	Learning outcomes for English competence C1, C2, C3, C4: At the end of the lesson pupils will be able: * to know Future Simple, Pr. Simple, yes/know and wh-questions, directions * to make up sentences * to write a telegram	<b>Type of the lesson:</b> standart <b>Methods of the lesson:</b> group work, game	poster

**PROCEDURE OF THE LESSON:**

**I. Organizational part:**

- greeting
  - checking up the register
  - checking up the homework
- Ex 1 P.9 (to translate the telephone conversation)

**II. Pre-activity**

**Activity 1a**

Objective: to practise asking and answering questions  
 PP work in groups of 3 or 4 and take turns to ask and answer the questions

**III. Main Part**

**Activity 1b**

Objective: to practise reading for gist PP read and then say what the conversation is about.  
 Key: A newcomer in Tashkent is asking for directions to the main post office In pairs PP practise reading with different emotion (desperation, interest, irritation, polite, slow, no emotion)

**IV. Post —activity**

**Activity 1c**

Objective: to revise and practise asking for and giving directions PP work in pairs P1 is a new pupil at your school. P2 is a teacher P1 asks for directions and P2 gives them Suggestion: before starting this activity you may want to elicit some of the key vocabulary and phrases for giving directions.

**Activity 2a**

Objectives: to give further practice in talking about what you can do in a post office; to practise the use of 'can' for ability look carefully at the pictures and text about parcels. Elicit sentences about what you can do in a post office, e.g. You can make an international telephone call. You can buy stamps. You can send a parcel by air mail. You can send telegrams.

**Activity 2b**

Objective: to practise the present perfect tense Elicit sentences in the present perfect.

**103 Fill in Past Simple or Past Perfect, then state which action happened first.**

1. When I *arrived* (arrive) at the station, the train *had left* (leave). **first action:** *had left*
2. We ..... (light) the candles because the lights ..... (go off).  
**first action:** .....
3. When I got home I ..... (discover) that somebody ..... (break into) my flat.  
**first action:** .....
4. The patient ..... (die) before the ambulance ..... (reach) the hospital.  
**first action:** .....
5. John ..... (eat) all the cakes by the time the other children ..... (arrive) at the party. **first action:** .....

**Giving homework** Translate a telegram

**Evaluation** giving marks

**Conclusion** The results of the lesson

*Deputy director on educational affairs:* \_\_\_\_\_

*Signature* \_\_\_\_\_

<b>Dates</b>					<i>English Teacher:</i>
<b>Grades</b>					<i>Name Surname</i>

**Theme: Consolidation. At the post office**

<b>Aims</b>	<b>Competences</b>	<b>Type and methods of the lesson</b>	<b>Required equipment</b>
<b>Educational:</b> to revise Future Simple, Present Simple, yes/no and wh-questions <b>Developing:</b> to develop listening, speaking and reading skills <b>Socio-cultural:</b> to talk about post offices and the services they provide; to raise awareness of the abbreviated language used in telegrams	Learning outcomes for English competence C1, C2, C3, C4: At the end of the lesson pupils will be able: to know Future Simple, Pr. Simple, yes/know and wh-questions, directions * to listen for gist * to write a telegram	<b>Type of the lesson:</b> non-standart <b>Methods of the lesson:</b> game, pair work	tape recorder

**PROCEDURE OF THE LESSON:**

**I. Organizational part:**

- greeting
- checking up the register
- checking up the homework

Translate a telegram

**II. Pre-activity**

**Activity 3a**

Objective: to practise using the Wordlist When PP know what the words mean, say the words and ask them to repeat after you in chorus, in rows and individually.

**Vocabulary:**

cash a postal order [kaej] ['psust(9)l] ['aids] - pochta tartibida naqt olmoq weigh/weight [wel] [welt] og'irlik m a'nosida o'lchab ko'rmoq/og'irlik sign/signature [sain] f'slgnatfa] - imzolamoq/imzo	by air mail [bal] [mell] - havo yo'li orqali an express telegram [ik'spres] ['teligraem] - ekspres telegramma a registered letter ['reC^Isted] - buyurtma xat per kilo [p3l] ['k i: b u ] - bir kilo uchun
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**III. Main Part**

**Activity 3b**

Objective: to practise listening for gist to read the four phrases (a-d). Tell them they must match the phrase with a conversation. Play the tape. When the tape has finished to compare answers.

Key: Id 2c 3b 4a

**I. Post - activity**

**Activity 4**

Objective: to give further practice (through role play) of the language needed in a post office

PP work in pairs. P1 is the post office clerk and P2 is the customer. role play the 4 situations. Walk around the class listening and prompting where necessary but try not to interrupt. When they have completed the four role plays, ask them to change roles and repeat.

**213 Report the police-officer's questions to the shop owner.**



1. What's your name?
2. Did you see the robbers?
3. What were they wearing?

1. The police-officer asked him what his name was. ....

2. ....

3. ....

4. How do you think they got in?
5. What did they take?
6. Has this ever happened before?

4. ....

5. ....

6. ....

**V. Giving homework**

To write a telegram

**V. Evaluation**

giving marks

**VI. Conclusion**

The results of the lesson

Deputy director on educational affairs: \_\_\_\_\_

Signature \_\_\_\_\_

<b>Dates</b>					<i>English Teacher:</i>
<b>Grades</b>					<i>Name Surname</i>

**Theme: Control Work (dictation)**

<b>Aims</b>	<b>Competences</b>	<b>Type and methods of the lesson</b>	<b>Required equipment</b>
<b>Educational:</b> to know words, grammar rules <b>Developing:</b> to develop listening and writing skills <b>Socio-cultural:</b> to develop PP feeling of accuracy in writing	Learning outcomes for English competence C1, C2, C3, C4: At the end of the lesson pupils will be able: To know vocabulary related to the topic * To understand teacher's speech * To write the words correctly	<b>Type of the lesson:</b> standart <b>Methods of the lesson:</b> individual	text

**PROCEDURE OF THE LESSON:**

**I. Organizational part:**

- greeting
- checking up the register
- checking up the homework (To write a telegram)

**II. Pre - activity**

Work with words from the text  
 Subscribe sob'skraib] - obuna bo'lmoq (gazet, jumallarga)  
 clerk [klaik] klerk, ofis ishchisi, kotib  
 to queue [kju:] navbatda turmoq  
 to stick [stlk] -yopishtirmoq

**III. Main Part**

**Writing a dictation**

" If you want to buy stamps, postcards, envelopes, to send a telegram or money order, to subscribe to newspapers or magazines, you have to go to the post-office. At some post-offices there is a special window where you may pay your rent, telephone, gas and electricity bills. —Yesterday, I had to send a parcel to my friend in another city. So I went to the nearest post-office. I handed the package to the clerk at the window marked "Parcel Post". She weighed it and I paid for the stamps which she stuck on the package Then I went to the next window marked "Stamps". I had to queue up there. When my turn came, I bought writing paper, envelopes and a few stamps. I sat down at a desk and wrote a letter. When the letter was ready, I wrote the address on the envelope, stuck a stamp on it and dropped it into the nearest letter-box.

**IV. Post - activity**

After PP have written the dictation they try to tell what was the text about (they translate it with the help of the teacher).  
 \_ Teacher may read the sentences one by one and PP translate the

**V. Conclusion**

The results of the lesson

*Deputy director on educational affairs:* \_\_\_\_\_

*Signature* \_\_\_\_\_

<b>Dates</b>					<i>English Teacher:</i>
<b>Grades</b>					<i>Name Surname</i>

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*Deputy director on educational affairs:* \_\_\_\_\_

*Signature* \_\_\_\_\_